LORENZO RUIZ DE MANILA SCHOOL
Vista Verde Executive Village, Cainta, Rizal
Trunk lines: 682-18-41/6821842
Website: www.lorenzoruiz.edu.ph

Attach ID Picture

RECORDS AND ADMISSIONS OFFICE

GRADE SCHOOL ADMISSION FORM

SCHOOL YEAR 20 ___to 20 ___

Application (Do not Fill) Date: No.:	(Name in Birth Certificate) Last Name Given Name Middle Name	Date of Birth	Entering Grade Level
Gender: Female ☐ Male ☐	Learner Reference Number	Place of Birth	Nationality
Religion	Home Address	Landline #	Mobile #
Name of School Last Attended		Previous Grade Level_____	
Address of School		School's Tel. No.:_____	
Reason for transferring to LRMS		Is the applicant son/daughter of alumna/alumnus? Yes ☐ No ☐	
Father's Name:		Occupation:	
Office Address:		Contact #:	
Mother's Name:		Occupation:	
Office Address:		Contact #:	
Guardian's Name		Relation	Contact #

_____ _____ _____
Father's Specimen Signature Mother's Specimen Signature Guardian's Signature

ADMISSION REQUIREMENTS

_____ 3 copies of recent ID Picture 1x1
_____ Photocopy of Birth Certificate
_____ Photocopy of Baptismal Certificate (for Catholics only)
_____ Photocopy of Report Card
_____ Recommendation Letter (Grade 4-6)

Accomplished:
_____ Application Form
_____ Student Information Form
_____ Medical History Form
_____ Testing Fee/ OR #_____

Note*: Your child is* ***temporarily enrolled*** *unless the required documents are submitted to our office. (Ref. D.O #88, s. 2010)*

Received by: _____ Application approved by: _____
(Initial) (Date) (Registrar) (Date)

TESTING (Research and Guidance Office)

Date of Test	Time	Place	Rescheduled to:	Examiner

Test Results:

Behavioral Observations:

Examiner's Remarks:

INTERVIEW (Office of the Principal)

Date of Interview	Time	Place	Interviewer:
			_____ (Name & signature)

Remarks: